

These are the minutes of the Regular and Organizational Session of the City of Adams, WI held on April 21, 2015 in the City Municipal Building.

The meeting was called to order by Council President Marti and stated that he will keep his voting privileges.

The Pledge of Allegiance was recited.

On roll call were Alderpersons Hilson, LaQuee, Roseberry and Marti. Mayor Baumgartner, Alderperson Kierstyn and Chief Anderson were excused.

Consent Agenda:

1. Approval of Council Meeting Minutes:
  - a. March 16, 2015 Regular Session
2. Committee/Commission/Authority/Advisory Minutes:
  - a. March 31, 2015 Finance Committee
  - b. April 1, 2015 Cable Advisory
  - c. April 8, 2015 Public Works Committee
  - d. April 16, 2015 Downtown Development Commission – No quorum
3. Operator's License
  - a. March 17, 2015 to April 21, 2015 – None received.

**Motion by Roseberry, second by Hilson to approve the Consent Agenda as presented. Roll call vote, all voted aye.**

**Consent Agenda: Committee/Commission/Authority/Advisory Minutes**

**Finance Committee - March 31, 2015**

Motion by Marti, Second by Roseberry to approve the minutes of the February 24, 2015 meeting as printed. Roseberry questioned the Capital Projects Budget regarding the bid from RRM. She asked what they would do for us for \$900.00 a month. She stated that it is very important as to how we are saving all our documents. Mayor Baumgartner explained that we have not received any more bids and they would monitor off-site and backup the network. All employees, including Council and Public Works would have their own email addresses, with their own drive with folders and the site would provide folders for training, ordinances and policy & procedures on it. All voted aye.

Petitions and Communications: Mayor Baumgartner stated that we need a different lawyer instead of Rebecca to represent the Council. Derik Horkan, an Attorney in Reedsburg (LaRowe, Gerlach & Roy) is willing to step in and he is not any more expensive. Roseberry questioned how someone can say you can't have a certain lawyer. Mayor Baumgartner stated through due processing and this is who is set up and I will give her a call tonight and she will forward the packet to him to get him on board. He will do the pre-trial scheduled tomorrow. Hilson questioned that he will be replacing our City Attorney in this matter. Mayor Baumgartner stated that he will be representing the Council just for this matter and right now she is looking for a consensus from the Committee. Clerk Winters explained a Resolution received from the League of Wisconsin Municipalities opposing the elimination of personal property taxes and computer aid. If passed, it would be a revenue loss of over \$26,000 a year. She asked if she should add the Resolution to the April 21st agenda. The Committee agreed to forward the Resolution to Council. Mayor Baumgartner informed the Committee of a claim received from a resident that drove over a pot hole and the estimate was \$1,600.00. He was referred to our Insurance Company and was denied.

#### Agenda Items:

Discussion Relating to Delinquent Personal Property Invoice(s): Clerk Winters stated that they are now delinquent on their 2014 personal property as well. The 2013 total (as of December 31, 2014) including penalty & interest was \$3,689.12 and the delinquent amount due for 2014 is \$3,079.62, total due \$6,768.74. The Committee directed Clerk Winters to contact Attorney Richards-Bria to follow-up in small claims court.

Discussion/Recommendation Relating to Municipal Building Cleaning Contract. Clerk Winters addressed the amendments made. It was decided to add: Door windows as well as windows to Section B and Provide Annual Proof of Insurance Policy(s) to Section E. Roseberry stated that an annual evaluation will need to be performed. Recommendation by Marti, second by Roseberry to approve the Municipal Cleaning Contract. All voted aye.

Discussion/Review Relating to the 2015 Capital Project Budget(s). Mayor Baumgartner stated MSA is working on the five (5) year roads budget. The roads they are looking at are County Road M (Ann Street), Railroad Street and Juneau Street. Marti stated that West State Street and by the old dump are bad.

2015 Budget Progress Review Revenues & Expenditures. The reports were reviewed.

#### **Cable Advisory - April 1, 2015**

Motion by LaQueue, Second by Jensen to approve the minutes of the March 4, 2015 meeting as printed. All voted aye.

#### Petitions and Communications

Mayor Baumgartner contacted Adam Schrager at Channel 3 about our Charter Cable service. The committee would like to change from analog to digital cable.

#### Agenda Items

##### Discussion Relating to Channel 4

The principal of Adams-Friendship High School updated the committee about programming issues with Channel 4:

Purchased outdated system that will not run DVD's

Limited software support due to outdated equipment

Every 24 to 48 hours it stops and must be rebooted

No live feed is possible

Also, the district is still looking for the ideal candidate to run Channel 4. They have started showing old movies, updated council members and televised council meetings. We would like the meetings on two days a week in the morning and night. Our committee will meet again in August to discuss Channel 4 progress. If Channel 4 does not meet the committee's expectations, we will be recommending to Council to suspend September's payment to the school district.

#### **Public Works Committee - April 8, 2015**

Motion by Wormet, second by Jensen to approve the minutes of the March 11, 2015 meeting as printed. All voted aye.

Petitions and Communications: Discussion held regarding the sign and Burt Morris Park.

#### Agenda Items:

Discussion Relating to Sewer Credit – CAP Services: It was a consensus of the committee to accept ½ of the credit due to CAP Services.

Discussion Relating to Arbor Day Celebration – Tree City USA: April 22nd at Lion's Park two trees will be planted in commemoration of Arbor Day and a small presentation will be held in which a proclamation will be read by Council Member Wilbur Jensen.

Discussion Relating to Capital Projects – Streets: A discussion was held regarding a 5 year plan and an estimate from MSA was presented regarding West May Street.

Discussion Relating to North Pierce Street – Drainage: No discussion was held.

Report on Public Works Department Activity:

- Recommend to Council to purchase 60 water meters and 60 modules
- Recommend to Council to purchase dehumidifier for well 4 to protect electronics
- Recommend to Council a City Well Head Ordinance
- Sampler upgrade needed at WWTP, MSA can assist with recommendation
- Cross Connection Survey Training class recommended for Water Operator

#### **Downtown Development Commission - April 16, 2015**

The Downtown Development Commission on April 16, 2015 at 6:00 P.M. had no quorum. Only idle discussion was made.

Petitions and Communications: Council President Marti expressed condolences on behalf of the City to the family of Mayor Baumgartner.

Report of City Officers:

**Mayor Baumgartner:** None.

**Chief Anderson:** None.

#### Old Business:

**Motion by Roseberry, second by LaQuee to Adopt Resolution 2015-10R** (see appendix B of Minutes Book) **Vacating Portion of North–South Alley in Block 4 Werners Subdivision. Portion of Alley Between South 30’ of lot 3, all of lot 4, north 15’ lot 5 - 105’ feet. (Parcels abutting N. Main Street (201-791, previously American Family parcel) and South 30’ of lot 18, all of lot 17, and North 15’ of lot 16 (201-800, N. Oak Street lots). Roll call vote, all voted aye.**

**Motion by Hilson, second by Roseberry Adopt Ordinance 07-2015** (see appendix A of Minutes Book) **for Zoning Change from Single Family (R1) to Highway Commercial (C2) for Property Located in Werners Subdivision, Lots 17 & N1/2 Lot 16 & S1/2 Lot 18, of Block 4, Parcel 201-00800-0000 (237 N. Main St. – Kwik Trip) in the City of Adams, County of Adams, Wisconsin AND A zoning change from General Commercial (C1) to Highway Commercial (C2) for property located in Werners Subdivision, Lots 4, S1/2 Lot 3 & N 15’ FT Lot 5, of Block 4, Parcel 201-00791-0000 (225 N. Main St. - formerly American Family parcel) in the City of Adams, County of Adams, Wisconsin. Roll call vote, all voted aye.**

#### New Business:

Council President Marti thanked the outgoing Council Members for their services. The City has one new elected Council Member that we will seat tonight, Ms. Hanson.

Clerk Winters administered the Official Oath of Office to:

Newly elected Mayor Warren LaQuee (Two-year term)

Re-elected Alderperson Roger Marti, representing, District 1, Ward 1 (Two-year term)

Re-elected Alderperson Bobby Hilson representing, District 2, Ward 2 (Two-year term)

Newly elected Alderperson Dawn Hanson representing, District 3, Wards 3 & 4 (Two-year term)

Council President Marti turned the meeting over to the City’s newly elected Mayor LaQuee. Mayor LaQuee thanked everyone for their support.

**On roll call of the new 2015-2016 Common Council, the following members were present: Alderpersons Dawn Hanson, Bobby Hilson, Roger Marti, Julie Roseberry and Mayor Warren LaQuee. (Alderpersion Kierstyn was excused)**

The next order of business was approval of the Mayoral appointment of Robert Eggebrecht for Aldermanic District 1, Ward 1 to carry out the remaining one-year term of office.

**Motion by Marti, second by Hanson to approve the Mayoral Appoint of Robert Eggebrecht to Aldermanic District 1.** Marti stated for anyone that would like to be involved to submit candidacy for the Elections. **Roll call vote, all voted aye.**

Clerk Winters administered the Official Oath of Office to Robert Eggebrecht.

Mayor LaQuee presented the appointments as follows:

2015 - 2016 Appointments of the Adams City Council			
(If Alderpersons will be absent, they shall request that a substitute Alderperson attend Committee Meetings in their place)			
Approved by Council:			

*(Chairperson - Listed in bold font)*

Finance	J. Roseberry	B. Hilson	R. Marti
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Personnel	B. Hilson	D.Hanson	R. Marti
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Policy & Procedure	D. Hanson	R. Marti	J. Roseberry
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Public Works	R. Marti	B. Hilson	B. Eggebrecht
	Citizens:	B. Wormet	H. Menck

Safety	R. Eggebrecht	B. Kierstyn	B. Hilson
	Citizens:	C. Scott	H. Menck

Economic Development	W. LaQuee	B. Hilson	J. Roseberry
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Police Review Board		R. J. Waite	J. O'Loughlin
	Alternates: C. Carpenter & H. Manthey		

Fire District	B. Kierstyn
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Planning Commission	W. LaQuee	_____ (1)	R. White (2)	C. Scott (3)
		Bob Goodhue (3)	Hans Menck(1)	Jim Burke (2)
	Legal Advisor-Attorney Richards-Bria Alternates: Council Members			

Zoning Appeals	R. Marti (1)	J. Roseberry (3)	B. Hilson (1)	H. Manthey (2)	_____ (3)
	Alternates: K. Romell (1st), C. Carpenter (2nd)				

THE MINUTES ARE DRAFT AND SUBJECT TO COUNCIL APPROVAL

<b>Board of Review</b> <i>(one Alderperson from each ward)</i>	W. LaQuee	J. Winters	D. Hanson	B. Hilson	R. Eggebrecht
	Alternates: Remaining Council Members				

<b>Development Authority</b>	W. LaQuee	J. Roseberry (1)	H. Menck (3)	R. Goodhue (2)
		K. Romell (3)	D. Hanson (term of office)	R. Marti (term of office)

<b>Cable Advisory</b>	B. Kierstyn	J. Roseberry	R. Eggebrecht
	Citizens:	M. Ealy	J. Franckowiak
	Legal Advisor-Attorney Richards-Bria      School Advisor - _____		

<b>Impartial Hearing Officers</b>	P. Murphy	B. Clark	P. Satala
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<b>Joint Review Board</b>	W. LaQuee		N. Dahl	R. Waski	H. Menck
Representing -	City of Adams	Adams County	MSTC	A-F School Dist.	Citizen Member
	(Representatives are appointed by the Schools/County)				

<b>City Attorney</b>	R. Richards-Bria	<b>Zoning Adm/Bldg Inspector</b>	R. White
<b>Clk/Treas Confidential Asst.</b>	J. Gostomski, Deputy Clk/Treas	<b>Weed Commissioner</b>	J. Moore
<b>Health Officer</b>	County Health Nurse	<b>City Forester</b>	T. McConnell
<b>Official Newspaper</b>	Adams-Friendship Times Reporter		
<b>Official Depositories</b>	Grand Marsh State Bank, BMO Harris Bank, Nekoosa-Port Edwards State Bank, Royal Bank		
<i>To be Appointed</i>	Distributed: 4/13/15		

**Motion by Marti, second by Roseberry to approve the 2015 – 2016 Mayoral Appointments as presented. Roll call vote, all voted aye.**

Mayor LaQuee then opened the floor for nominations for Council President.

**Motion by Eggebrecht, to nominate Roger Marti as Council President, second by Hanson.** Mayor LaQuee asked if there were any other nominations. As there were no other nominations, Mayor LaQuee closed nominations for Council President. **Roll call vote, all voted aye.**

Mayor LaQuee opened the floor for Election of Council Member for City Planning Commission.

**Motion by Marti, to nominate Bobby Hilson to the City Planning Commission, second by Roseberry.** Mayor LaQuee asked if there were any other nominations. As there were no other nominations, Mayor LaQuee closed nominations for City Planning Commission Member. **Roll call vote, all voted aye.**

**Motion by Roseberry, second by Marti to adopt Resolution No. 2015-15R Opposing Elimination of Personal Property Taxes.** (see appendix B of Minutes Book) **Roll call vote, all voted aye.**

**Motion by Roseberry, second by Marti to adopt Resolution No. 2015-16R, naming Grand Marsh State Bank, BMO Harris Bank, Nekoosa-Port Edwards State Bank and Royal Bank as the City's official depository Banks.** (see appendix B of Minutes Book) **Roll call vote, all voted aye.**

**Motion by Marti, second by Hanson to Approve the Municipal Building Cleaning Contract with Charlene Brockman for one (1) year term. Roll call vote, all voted aye.**

**Motion by Marti, second by Hilson to Waive Park Use Fees to Moundview Memorial Hospital & Clinic, Cancer Clear & Simple, Adams County Head Start and Adams Humane Society.** Roseberry stated that a Policy should be adopted to waive fees automatically for all non-profit organizations that apply. Marti asked to have this on the next Policy & Procedure agenda. **Roll call vote; Hanson, Hilson, Marti Eggebrecht – yes, Roseberry – no.**

**Motion by Marti, second by Roseberry to Approve Payment of Bills. Roll call vote, all voted aye.**

Mayor LaQuee stated that the Council will not adjourn into closed session as we are waiting for additional information.

**Motion by Marti, second by Roseberry to Adjourn. Roll call vote, all voted aye.**

Respectfully Submitted,  
Janet L. Winters, CMC, WCMC, CMTW  
Clerk/Treasurer